

**West Penn Township Board of Supervisors
27 Municipal Road
New Ringgold, PA 17960**

Phone (570)386-4507

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**Regular 9AM Monthly Meeting
Tuesday, June 17, 2025**

Present at the Meeting

Tony Prudenti – Chairman

Katie Orlick - Secretary

James Akins – Supervisor (absent)

Paul Datte – Solicitor

Glenn Hummel – Vice Chairman

Mike Begis – ARRO Consulting

Karen Wittig – Treasurer

Jason Lorah – Chief of Police

Jeremy Frable – Road Master

I. General

A. Chairman, opened the meeting with the Pledge of Allegiance and Introductions at 9:08 AM.

B. Public Comment on Agenda Items Only -- 5 Minute Time Limit - NONE

C. Approval of Monthly Bills

Chairman called for a motion to approve and pay the bills. Glenn Hummel made the motion to approve and pay the bills. Chairman seconded the motion. All in favor. Motion was carried. 2-0

II. Land Use - NONE

III. Old Business - NONE

IV. New Business

A. Chairman called for a motion to appoint Karen Wittig as the Chief Pension Administrator for the Township. Glenn Hummel made the motion. Chairman seconded the motion. All in favor. Motion was carried. 2-0

V. Business from anyone on the Board

A. Chairman spoke about EMA Coordinator. Chairman feels we should have an Assistant EMA Coordinator as well. Chairman called for a motion to appoint Shawn Phillips as the Assistant EMA Coordinator. Glenn Hummel made the motion. Chairman seconded the motion. All in favor. Motion was carried. 2-0

B. 309 Self-Storage Facility – Attorney Datte said the applicant entering into a Development Agreement and a Maintenance Easement Agreement were conditions contingent upon the plans approval. The developer has signed them. Attorney Datte said it is appropriate to approve them. Attorney Datte said we should amend the Agenda to appoint the Assistant EMA Coordinator and approve the Development and Maintenance Easement Agreement. Glenn Hummel made a motion to amend the Agenda to include appointment of the Assistant EMA Coordinator and to approve the Development & Maintenance Easement Agreements for the 309 Self-Storage Facility Plans. Chairman seconded the motion. All in favor. Motion was carried. 2-0

Attorney Datte said we now need a motion to approve the Development & Maintenance Easement Development Agreements for the 309 Self-Storage Facility. Glenn Hummel made the motion. Chairman seconded the motion. All in favor. Motion was carried. 2-0

VI. Correspondence

A. Chairman announced the Farm Market Vouchers would be available Wednesday, June 18th at the Municipal Building, located at 27 Municipal Rd. New Ringgold, PA 17960 from 10AM-12 Noon. You must be 60 yrs. of age or older, who earns \$28,953 or less for a one-person household, or \$39,128 or less for a two-person household.

VII. Public Comment on General Items

A. Fireworks – Howard Pryda attended the meeting to discuss the Independence Day Celebration at the J.E. Morgan Memorial Park on July 5th. Howard said that there is a plan in place for the event coordinated with the Police, Fire Department, Fire Police and EMS. They spoke about Parking and Crowd Control and during the time of the event, they would make Cold Spring Rd. a one way. Chief Jason Lorah and the Police Department is going to handle the directional traffic change of Cold Spring Rd. Glenn Hummel said that Jeff Bradford was going to ask the Commonwealth Academy to use their Parking lot as overflow. Karen Crostley was going to contact Kistler to see if they would bus people from parking lots to the event for free. The Emergency Team also has two designated Life Flight spots in case they need a helicopter. The regular bathrooms will be locked and Job Johns will be available (2 ADA and 3 Regular) to accommodate the public. Someone was going to contact Seitz's to see if we could use their field for parking. Howard feels there will be at least 1000 or more people coming to this event. Jeff Bradford was reaching out to Northwestern Lehigh for Fire Police. Chairman requested the Board of Supervisors reach out to Mahoning Township for Assistance. Mahoning Township asked for a letter from the Board requesting help for the event. Glenn Hummel made a motion to amend the Agenda for approval to provide Official Requests to any entity that needs an official request from the WP Board of Supervisors to help with the event. Chairman asked the secretary to send a letter to the Mahoning Board of Supervisors. Glenn Hummel said he would reach out to Jason, Jeff and Valerie to get the Secretary a list of those entities that should receive a request to help. Glenn Hummel asked the Secretary to Block off the Pavilion Rentals for those dates. He said we went to baseball and soccer to tell them that the fields are blocked off for those dates. The Board discussed clean up after the event will be required. Howard Pryda asked the Board to get a dumpster down at the event or let him know how and where to dispose of the trash. Glenn Hummel said Alcohol is prohibited at the event. Chairman asked the secretary to call the garbage company and ask for a dumpster to be dropped for the event. Road Master said he would also put 50 Gal Drums around the Park for extra trash bins. Chairman said we need to get the 5 Job Johnnies. (2 ADA and 3 Reg.) Glenn Hummel commended the Police, Fire & EMS on how they came together to make a plan for the event.

B. Shawn Phillips – commented on the great job that was done at the park, making the parking lot and developing the Morgan Park.

C. Jeremy Fable asked the Board to approve the purchase of a backhoe bucket with the new style teeth from West Brunswick for \$700. Glenn Hummel asked what they would do with the old bucket. Jeremy Fable said they would keep it. Chairman asked if the bucket was in good shape and if Jeremy had the funds in his budget.

Jeremy Fable asked if he could permission to bid out for the purchase of a 15-Ton Dirt Roller. He has been leasing one for \$5000/yr. and he would like to see if he could purchase a used one. He does have the opportunity to buy the roller he has been leasing; however, he knows that he would have to put it out for bid. Jeremy would like Permission to put out for bid a used roller equal or better.

Glenn Hummel asked who currently does the maintenance on the roller. Jeremy said the Township replaced batteries and a hydraulic line. Jeremy Frable said we have funds in Capital Reserve for equipment.

Jeremy Frable also asked the Board for him to attend a Dirt & Gravel class in Gettysburg for re certification. Glenn Hummel asked Jeremy about the Truck that needed to be reframed. Jeremy said he is still planning to reframe it. Jeremy Frable said he cleaned it up a little bit and got another year of inspection done. We did put \$40K in the budget to reframe it. Glenn said we could use that money for the roller. Chairman said we could use \$20K and save the other in case of an emergency because we are not paying interest on it. Chairman called for a motion to amend the Agenda to include the three topics Jeremy Frable proposed to the Board of Supervisors. Glenn Hummel made the motion to amend the agenda to put out for bid the roller, to purchase the backhoe bucket from West Brunswick for \$700 and to allow Jeremy Frable to attend the class in Gettysburg. Chairman seconded the motion. All in favor. Motion was carried. 2-0 Glenn Hummel made the motion to allow Jeremy Frable to put out for bid the purchase of the 15-Ton Dirt Roller, to buy the backhoe bucket from West Brunswick for \$700 and to attend the Gettysburg class. Chairman seconded the motion. All in favor. Motion was carried. 2-0

VIII. Executive Session – NONE

IX. Adjournment

A. Chairman called for a motion to adjourn the meeting at 9:50AM. Glenn Hummel made the motion. Chairman seconded the motion. All in favor. Motion was carried. 2-0

Transcribed by:

Katie Orlick, West Penn Township Secretary