

West Penn Township Board of Supervisors

27 Municipal Road

New Ringgold, PA 17960

Phone (570)386-4507

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Regular 10AM Monthly Meeting

Tuesday, April 16, 2024

Present at the Meeting

Tony Prudenti – Chairman

Katie Orlick - Secretary

James Akins – Supervisor

Paul Datte – Solicitor

Glenn Hummel – Vice Chairman

Mike Begis – ARRO Consulting

Karen Wittig – Treasurer

Jim Bonner – Chief of Police

Jeremy Frable – Road Master(absent)

I. General

A. Tony Prudenti, Chairman, opened the meeting with the Pledge of Allegiance and Introductions at 10:05AM.

B. Chairman called for a motion to pay the monthly bills. Glenn Hummel made the motion. Jim Akins seconded the motion to pay the monthly bills. All in favor. Motion was carried. 3-0

C. Review of the March 25th Meeting Minutes

Chairman called for a motion to accept the minutes for March 25th. Jim Akins made the motion to accept the minutes. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

II. Public Comment on Agenda Items Only – 5 Minute Time Limit

Delroy Haas asked what was discussed at the March 25th meeting. Chairman said it was for Solar Panel Amendments to the Zoning Ordinance and Fee Schedule.

III. Land Use

IV. Old Business

A. 2024 Seal Coat Bid Opening – 2 Bids Received

1. Midland Asphalt Materials

2. Asphalt Maintenance Solutions, (AMS)

Chairman opened and read the bids. The results are as follows:

1. Bid Opening – 1 Bidder – Midland Asphalt Materials, Inc.

Item No.	Approximate Quantities	Units	Description West Penn Township Base Bid Roads	Unit Price	Total
1.	7,392	SY	T-951 Dogwood Lane from T-995 Pine Hill Rd. to T-932 Spring Rd. Double Bituminous Seal a Polymer Modified Emulsion & #8 Stone with a 1.0% Loss by Wash, Surface Category Condition "C", ADT<100	\$3.920	\$28,976.64
2.	5,667	SY	T-968 Redhill Rd. from T-801 Lime Kiln Dr. east for 3000' Single Bituminous Seal Coat using a Polymer Modified Emulsion and #8 Stone with a 1.0% Loss by Wash, Surface Category Condition "C" < 100	\$2.070	\$11,730.69

3.	3,491	SY	T-987 Pine Ridge Dr. from SR-895 to the Cul-de-sac Single Bituminous Seal Coat using a Polymer Modified Emulsion and #8 Stone with a 1.0% Loss by Wash, Surface Category Condition "C" < 100	\$2.070	\$7,226.37
4.	5,280	SY	T-984 Mantzville rd. from T-781 Cold Spring Rd. west for 2,640' to the dirt portion of the road. Single Bituminous Seal Coat using a Polymer Modified Emulsion and #8 Stone with a 1.0% Loss by Wash, Surface Category Condition "C" < 100	\$2.070	\$10,929.60
5.	1,408	SY	T-984 Mantzville Rd. from 2,640' west of T-781 Cold Spring Rd. to SR-443 (dirt portion of the road) Double Bituminous Seal a Polymer Modified Emulsion & #8 Stone with a 1.0% Loss by Wash, Surface Category Condition "C", ADT<100	\$3.920	\$5,519.36
6	3,380	SY	T-889 South Hilltop Rd. from T-994 Archery Club Rd. north to the Dead End Double Bituminous Seal a Polymer Modified Emulsion & #8 Stone with a 1.0% Loss by Wash, Surface Category Condition "C", ADT<100	\$3.920	\$13,249.60
7.	4,224	SY	T-785 Dairy Rd. from T-789 St. Peter Rd. to T-787 Strauss Valley Rd. Single Bituminous Seal Coat using a Polymer Modified Emulsion and #8 Stone with a 1.0% Loss by Wash, Surface Category Condition "C" < 100	\$2.070	\$8,743.68
8.	4,118	SY	T-984 Mantzville Rd. from SR-443 west to T-789 St. Peter Rd. Single Bituminous Seal Coat using a Polymer Modified Emulsion and #8 Stone with a 1.0% Loss by Wash, Surface Category Condition "C" < 100	\$2.070	\$8,524.26
9.	19,149	SY	T-995 Pine Hill Rd. from T-953 Cider Run Rd. to the County/Twp. Line Single Bituminous Seal Coat using a Polymer Modified Emulsion and #8 Stone with a 1.0% Loss by Wash, Surface Category Condition "C" < 100	\$2.070	\$39,638.43

10.	5,867	SY	T-978 High Dr. from T-785 Dairy Rd. north for 2,200' Double Bituminous Seal a Polymer Modified Emulsion & #8 Stone with a 1.0% Loss by Wash, Surface Category Condition "C", ADT<100	\$3.920	\$22,998.64
11.	3,572	SY	T-937 Rick's Rd. from T-994 Archery Club to the Township Line Double Bituminous Seal a Polymer Modified Emulsion & #8 Stone with a 1.0% Loss by Wash, Surface Category Condition "C", ADT<100	\$3.920	\$14,002.24

2. Asphalt Maintenance Solutions (AMS)

Item No.	Approximate Quantities	Units	Description West Penn Township Base Bid Roads	Unit Price	Total
1.	7,392	SY	T-951 Dogwood Lane from T-995 Pine Hill Rd. to T-932 Spring Rd. Double Bituminous Seal a Polymer Modified Emulsion & #8 Stone with a 1.0% Loss by Wash, Surface Category Condition "C", ADT<100	\$3.84	\$28,385.28
2.	5,667	SY	T-968 Redhill Rd. from T-801 Lime Kiln Dr. east for 3000' Single Bituminous Seal Coat using a Polymer Modified Emulsion and #8 Stone with a 1.0% Loss by Wash, Surface Category Condition "C" < 100	\$1.92	\$10,880.64
3.	3,491	SY	T-987 Pine Ridge Dr. from SR-895 to the Cul-de-sac Single Bituminous Seal Coat using a Polymer Modified Emulsion and #8 Stone with a 1.0% Loss by Wash, Surface Category Condition "C" < 100	\$1.92	\$6,702.72
4.	5,280	SY	T-984 Mantzville rd. from T-781 Cold Spring Rd. west for 2,640' to the dirt portion of the road. Single Bituminous Seal Coat using a Polymer Modified Emulsion and #8 Stone with a 1.0% Loss by Wash, Surface Category Condition "C" < 100	\$1.92	\$10,137.60
5.	1,408	SY	T-984 Mantzville Rd. from 2,640' west of T-781 Cold Spring Rd. to SR-443 (dirt portion of the road) Double Bituminous Seal a Polymer Modified Emulsion & #8 Stone with a 1.0% Loss by	\$3.84	\$5,406.72

			Wash, Surface Category Condition "C", ADT<100		
6	3,380	SY	T-889 South Hilltop Rd. from T-994 Archery Club Rd. north to the Dead End Double Bituminous Seal a Polymer Modified Emulsion & #8 Stone with a 1.0% Loss by Wash, Surface Category Condition "C", ADT<100	\$3.84	\$12,979.20
7.	4,224	SY	T-785 Dairy Rd. from T-789 St. Perter Rd. to T-787 Strauss Valley Rd. Single Bituminous Seal Coat using a Polymer Modified Emulsion and #8 Stone with a 1.0% Loss by Wash, Surface Category Condition "C" < 100	\$1.92	\$8,110.08
8.	4,118	SY	T-984 Mantzville Rd. from SR-443 west to T-789 St. Peter Rd. Single Bituminous Seal Coat using a Polymer Modified Emulsion and #8 Stone with a 1.0% Loss by Wash, Surface Category Condition "C" < 100	\$1.92	\$7,906.56
9.	19,149	SY	T-995 Pine Hill Rd. from T-953 Cider Run Rd. to the County/Twp. Line Single Bituminous Seal Coat using a Polymer Modified Emulsion and #8 Stone with a 1.0% Loss by Wash, Surface Category Condition "C" < 100	\$1.92	\$36,766.08

10.	5,867	SY	T-978 High Dr. from T-785 Dairy Rd. north for 2,200' Double Bituminous Seal a Polymer Modified Emulsion & #8 Stone with a 1.0% Loss by Wash, Surface Category Condition "C", ADT<100	\$3.84	\$22,529.28
11.	3,572	SY	T-937 Rick's Rd. from T-994 Archery Club to the Township Line Double Bituminous Seal a Polymer Modified Emulsion & #8 Stone with a 1.0% Loss by Wash, Surface Category Condition "C", ADT<100	\$3.84	\$13,716.48

Chairman and Solicitor reviewed the submitted bid documents. Chairman called for a motion to award the 2024 Seal Coat Bid to Asphalt Maintenance Solutions (AMS). Carl Greves asked about the bidding process. Chairman said the bidders apply their price to the Roads & descriptions the Township provides them whether we ask for Double or Single coats. Glenn Hummel made the motion. Jim Akins seconded the motion. All in favor. Motion was carried. 3-0

B. Zoning Ordinance Amendment Discussion

Attorney Datte thanked Herb Woodring for putting together the draft for the Solar Provisions for the amendment to the Zoning Ordinance. Attorney Datte said he did not have any issues with it; however, he did provide more details to the decommissioning with financial security provision. It is more specific to what the Township may be looking for in their Ordinance. They would have to update the decommissioning cost estimate every 5 years and then they could adjust the financial security amount accordingly.

Attorney Datte will change some numbers and put the definitions in to match the Zoning Ordinance. This is an amendment to our Zoning Ordinance not a stand-alone Solar Ordinance.

Chairman said he met with Embrovac over the weekend and they agreed to have a decommissioning plan. Attorney Datte would like comments from the Board. Attorney Datte would be preparing the rest of the amendment to coincide with the Zoning Ordinance. It would be sent to Planning Commission and the Schuylkill County Planning Commission for review, which they have 30 days to comment. We would have to conduct a public hearing, which we could do before one of our meetings. Chairman feels the Township Fee Schedule should be amended at the same time. Chairman asked Mike Begis what he think of revising the Fee Schedule. He feels we should. He said a lot of municipalities goes by construction costs. Mike Begis gave the Board a sample of Orwigsburg's fee schedule. Mike Begis said you could also put a cap on the amount like Walker Township.

The Board discussed how they feel the fees should be assessed. Jim Akins made a suggestion to have a workshop an hour before our next meeting. Attorney Datte said we could meet May 6th at 5 PM but that would need to be advertised. We should advertise for Zoning Amendment and Fee Schedule. Before that workshop, Attorney Datte will have a draft ordinance for the Board to review with the decommissioning provision in there. Attorney Datte said we could make a decision that evening. Then we could move forward with the Amendment to the Zoning Ordinance and Fee schedule. Jim Akins made a motion for our Solicitor, Paul Datte go through the submitted verbiage for the Ordinance revision for 2024 to include the decommissioning language that he proposed. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0 Jim Akins made a motion that we have a workshop to review the Ordinance and the Fee Schedule for the provisions of the solar amendments and have the secretary advertise for the workshop May 6, 2024 at 5PM. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

V. New Business

Attorney Datte said that the County had the JE Morgan Park CDBG Bid Opening. Mike Begis said the Township does not have to act on it. J. Philips Excavating from Hamburg will be awarded at the County's next meeting. The work has to be completed mid-June. Glenn Hummel said note the Trailer is gone from down at the J.E. Morgan park.

Paul Datte said we are also entitled to the property on West Penn Pike. Attorney Datte did notify the County that they could do what they need to do to get funding from the CDBG Program for demolition. Glenn Hummel asked about the status of ownership of Atlas Park. Paul Datte said he is still working on that.

VI. Business from anyone on the Board – NONE

VII. Correspondence

Chairman announced that the West Penn Township Park Commission for the Zion Stone Church Rd. Park rescheduled their cleanup for Saturday, April 20th at 8AM. Chairman asked the Secretary to let Jeremy know.

Jim Akins said we received an email from a resident on Water Wheel Rd. for conditions on top of that road. The concern said there are at least 30 some potholes and they are asking for some repairs to be done.

Another concern was for Water Run Off on Blue Mountain Dr.

VIII. Public Comment on General Items

Carl Greves – questioned costs of solar to the Township. He asked if it was possible to collect a certain fee then rebate the part that is not used. Attorney Datte said we do that under the SALDOs. There is an escrow account set up for any fees that incur for a project and whatever fees are not used it would be given back to the applicant. Attorney Datte explained the difference from a regular zoning fee and a UCC fee. He explained what the fee should cover on the Township side of things.

Jim Akins said our fee schedule has not been updated since 2012. We would like to get our fee schedule up to date and in line with the services, the Township provides.

Attorney Datte said another fee that we should be looked at is the Zoning Hearing fee, because of everything involved in having a hearing.

Larry Stival – asked if anything came out of the PennDOT meeting and if anything else has been done since. The secretary said the last correspondence she gat was that the PennDOT representative went through the intersection in all directions and said she feels that upgrades are needed on some of the signs at that intersection. She said she would reach out with more information as she gets it. Secretary said she would follow up with her to see if she has any timeline set yet.

Larry Stival said he remembers talking about Solar Speeding signs and the discussion of putting them up. Mr. Stival asked if there was any further thoughts about doing that. Jim Akins said we did not set a plan with that yet but we will talk about it. Chairman asked the secretary to follow up.

Delroy Haas – Did the Township take down a speed limit sign that was on his property. Chairman asked the secretary to follow up with the Road Master.

VIII. Executive Session – Chairman called for a motion to go into executive Session at 10:50AM for possible litigation. Glenn Hummel made the motion. Jim Akins seconded the motion. All in favor. Motion was carried. 3-0

IV. Adjournment.

A. Chairman called for a motion to adjourn the meeting at 11:28AM. Jim Akins made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

Transcribed by:

Katie Orlick

West Penn Township Secretary