

**West Penn Township Board of Supervisors
27 Municipal Road
New Ringgold, PA 17960**

Phone (570)386-4507

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**Regular Meeting at Annex
Monday, November 6, 2023**

Present at the Meeting

Anthony Prudenti

Karen Wittig – Treasurer

Timothy Houser

Katie Orlick – Secretary (absent)

Glenn Hummel

Mike Begis – ARRO

Herb Woodring Asst. to BOS

Paul Datte - Solicitor

I. General

A. Tony Prudenti called the meeting to order at 6:00PM with the Pledge of Allegiance & Introduction.

Stephanie Krause – Mountain Rd. - Introduced West Penn Scout 756 Boy Scout Troop. The Boy Scout Troop is working on their Citizenship in the Community Merit Badge. A part of the Troop earning that badge was to attend a public meeting. Chairman thanked them for coming.

B. Public Comments on Agenda Items Only - None

C. Review of the Minutes – October 2nd & 16th, 2023.

Chairman called for a motion to accept the meeting minutes from October 2nd & 16th, 2023. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

D. Treasurer’s Report – October 2023

Chairman called for a motion to accept the Treasurer’s Report. Tim Houser asked Road Master, Jeremy Frable if he had all the bills paid up from paving. Jeremy Frable said he did submit all the bills. Glenn Hummel made the motion. Tim Houser seconded the motion. All in favor. Motion was carried. 3-0

E. Approval of Bills – October 2023

Chairman called for a motion to pay the bills. Tim Houser expressed concerns about the increase on the electric bills. Chairman called for a motion to approve the bills. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

F. Solicitor’s Report

Attorney Datte said he had nothing specific to report.

II. Land Use – Mike Begis from ARRO Consulting, Inc. said the Planning Commission reviewed three plans this month. They are inter related. The Plans were the Andreas Sporting Club Subdivision, Glasgow Subdivision I and Glasgow Subdivision II.

Andreas Sporting Club Subdivision Plan has three parcels currently on one deed. The intent of the plan proposes the de facto subdivision of an existing parcel & a subsequent annexation of a portion of the adjoining parcel. Separate deed will be created for each parcel. Chairman called for a motion to adopt Resolution 24 of 2023, Conditional approval of the Andreas Sporting Club Subdivision Plan contingent on all comments being satisfied from ARRO Consulting Letter dated October 20, 2023. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

Glasgow Subdivision I – The Plan proposes a subdivision of an existing 53.663-acre parcel into two separate parcels. New Lot No.1 39-acre will remain vacant and under current ownership. New Lot #2 14-

acre is proposed to be transferred to Andreas Sporting Club and will remain vacant. Chairman called for a motion to adopt Resolution # 25 of 2023 Conditional approval of the Glasgow, Inc. Subdivision Plan I contingent on comments being satisfied from ARRO's letter dated October 19, 2023.

Tim Houser asked the Chairman about the land by this Subdivision that was donated to the Township by the Cramers. Chairman spoke with the Andreas Sporting Club's president and he assured us that we would have access if we did do a walking trail.

Glasgow Subdivision 2 – This plan proposes the subdivision is an existing 3.91-acre parcel into two separate lots. New Lot 1 will be 3.70-acre and will remain under current ownership. New Lot 2 .210-acre contains an existing structure and will be conveyed to the Andreas Sporting Club. Chairman called for a motion to adopt Resolution # 26 of 2023, Conditional Approval of the Glasgow, Inc. Subdivision Plan II. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

III. Operations

A. Engineer/Zoning's Monthly Report – October 2023

Chairman asked Mike Begis from ARRO Consulting, Inc. if he had anything to report for the month of October. Glenn Hummel asked about the deed for the Atlas Park. Chairman said we are still working on that. Chairman had a question on a Storm water Concern on Eagles View Dr. Mike Begis went out to look at the issue. Mike Begis provided a written report on that concern to the Board of Supervisors. Mike Begis explained his findings. Chairman asked whose problem is it. Mike Begis said whoever installed the driveway. He said they put the driveway in too high. Chairman asked if they had a driveway permit. Mike Begis said they did but the permit was for stone. Tim Houser asked if they get a permit for a stone driveway, do they come back in to get another permit to pave the driveway? Mike Begis said not that he knows of. Glenn Hummel asked if the Township would fix the problem, could we charge the homeowner the bill for fixing it. Attorney Datte said he would have to look at the permits and how they were issued and would have to look at the original subdivision. Chairman asked the Board to authorize Paul Datte to look into this situation. The Board Agreed to have Paul Datte look into it. Tim Houser said moving forward we need to make sure driveways are being installed correctly. Chairman called for a motion to approve the Engineer's report. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

B. Code Enforcement Monthly Report – October 2023

Chairman asked if the Board had any questions with the Code Enforcement Officer's report. Chairman called for a motion to accept the code enforcement monthly report. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

C. Sewage Enforcement Officer's Monthly Report – October 2023

Chairman read the sewage enforcement officer's report. The report consisted of 1 New Permit Application, 3 Interim Inspections, 6 Test Probes, 1 Perc Tests, 0 Design Reviews, 4 Site Evaluation, 6 Subdivision Plans & 0 Malfunction Concern. Chairman called for a motion to accept the Sewage Enforcement Officer's Report. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

D. Road Department's Monthly Report – October 2023

Chairman read the Road Department's Monthly report. The report consisted of General Maintenance to the Township Building & Equipment, Paving bad spots on South Hilltop Rd., Installed pipes & culvert boxes on High Drive (Low Volume Grant Project), Repaired shoulder on Ben Salem Rd., Fixed washout on Wertmans Hollow Rd., Repaired shoulder on Valley Road with #4 stone, Cleaned pipes & Culvert boxes

out throughout the Township, Patched holes on Twp. Roads with Cold patch & Mowed grass along Township Rds. In addition, Painted turn lanes and crosswalks along SR309. Jeremy Frable attended Drainage Training in Leesport & Hazard Mitigation Meeting in Pottsville. Chairman thanked him for all his work that he does throughout the Township and for getting the Township so many grants to help with all the Road Projects. Chairman said if you add up all the grants he got for this Township, it is amazing. Chairman thanked Jeremy Frable for everything he does including the effort he puts into getting the Township grants. Tim Houser questions the bill on the mower. He asked Jeremy Frable if they were sealed bearings. Jeremy said, yes. Chairman read the maintenance report. Chairman called for a motion to accept the Road Department's Monthly report. Glenn Hummel made the motion. Tim Houser seconded the motion. All in favor. Motion was carried. 3-0

E. Police Department Report – October 2023

Chairman read the Police Report. It consisted of 4,500 miles patrolled and 397 public contacts. Glenn Hummel asked if he was going to go back to the old way of doing the police report. Glenn Hummel said it is beneficial to see where the calls originate. Chairman called for a motion to accept the Police Department's monthly report. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

F. Fire Company Monthly Report – October 2023 - NONE

G. Ambulance Monthly Report – October 2023

Chairman read the October Ambulance Monthly Report. The October monthly report is as follows: 40 Total Calls for Unit 935. 342 Total Calls Year to Date. Municipalities included 3 East Brunswick, 2 New Ringgold, 8 Tamaqua and 27 West Penn Township. The receiving Hospitals included 5 LVHN Carbon, 3 LVHN Cedar Crest, 2 St. Luke's – Carbon, 1 Lehigh Valley, Schuylkill East, and 10 St. Luke's Miners. The calls consisted of Breathing Problems, Fall Victims, Convulsions/Seizures, Lift Assist, Medical Alarm, Traffic Accidents, Stroke, Sick, Psychiatric Problems, Fire Stand By, Fainting, and Hemorrhage/Laceration. Chairman called for a motion to accept the October Ambulance Monthly Report. Glenn Hummel made the motion. Tim Houser seconded the motion. All in favor. Motion was carried. 3-0 Glenn Hummel said to Val Coombe, president of the Ambulance, that they are doing a great job and they really picked up the pace. Chairman agreed. The Board of Supervisors thanked the Ambulance Association for their service.

IV. Old Business –

A. Hometown Hero Banners – Bob Gabardi – explained how his Lions Club handles the Hometown Hero Banners Program. They have applications. They are \$205 dollars. They are displayed before Memorial Day and take them down after Veteran's Day. The banners will last at least 3-5 years. Their Township also puts up Christmas Banners. A replacement banner is \$125. Bob Gabardi recommends getting the Lions Club to Sponsor and the Fire Company to help.

Jim Akins said they have a similar program in Tamaqua. The Chamber of Commerce heads that program. They also allow currently enlisted people to be displayed. Mr. Akins said his son's banner is currently hanging in Tamaqua. Mr. Gabardi spoke about the history and the stories of people that served and it is amazing what you learn from this program. Chairman thanked Bob Gabardi for coming and honoring our Military.

A resident asked if the Police Officers and the Fire Fighters be honored as well. Bob Gabardi said that they only do for Veterans.

V. New Business – Tim Houser reminded everyone about winter months and turning heaters on. He reminded everyone to make sure your fire alarms are working properly.

VI. Correspondence – Glenn Hummel said if anyone is interested in Wreaths Across America. Sky View Cemetery, in Hometown is the sponsored place for the program. It is for the deceased Veteran at Sky View. If you would like to sponsor a wreath in honor of a Veteran, you can do that on the Wreath Across America website. It is \$17 for a Wreath, if you sponsor two the third one is free. There are 3800 Veterans in the Sky View Cemetery and the program brings 4000+ in the past two years.

VII. Business from Anyone on the Board

Jeremy Frable informed the Board of Supervisors that he just got confirmation that he was approved for two more grants. One is for the paved portion of Arrow Rd and one is for the dirt portion of Arrow Rd. totaling \$160,380.85. Jeremy Frable also thanked the Police Department for assisting them at night with traffic control while painting the crosswalks at Leibys.

Chairman reminded everyone to get out and Vote on Election Day!

VIII. Public Comments on General Items

Ernie Daubenspek – thanked the Board for the prompt service on Wertmans Hollow Rd. The Road Department did a terrific job.

Chairman asked the Boy Scout Troop to introduce themselves and thanked them for coming and participating in a government meeting.

Dave Morgan thanked the Board for supporting the Andreas Halloween Parade.

IX. Adjournment

Chairman called for a motion at 6:48PM. Glenn Hummel made the motion. Tim Houser seconded the motion. All in favor. Motion was carried. 3-0

Transcribed By: Katie Orlick

West Penn Township Secretary