

West Penn Township Board of Supervisors
27 Municipal Road
New Ringgold, PA 17960

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Regular 10AM Monthly Meeting
Monday, January 17, 2022

Present at the Meeting

Tony Prudenti – Chairman

Katie Orlick - Secretary

Tim Houser – Supervisor

Paul Datte – Solicitor

Glenn Hummel – Vice Chairman

Mike Begis – ARRO Consulting, Inc.

Karen Wittig – Treasurer

I. General

A. Anthony Prudenti called the meeting to order with the Pledge of Allegiance & Introductions at 10:00AM.

B. Chairman presented Justin Carlucci with a Certificate of Recognition. Chairman announced it was Mr. Carlucci's last day being our Times News Representative and we appreciated his fair & honest reporting of West Penn Township.

C. Chairman asked everyone to take a moment of Silence for Al Martinez who passed away recently. Al Martinez was a former Supervisor & a friend of the Township. Our flag has been flown at half-mast since we heard of his passing.

D. Approval of Monthly Bills

Chairman called for a motion to approve our monthly bills. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

E. Treasurer's Report

Chairman called for a motion to approve the Treasurer's Report. Glenn Hummel made the motion. Tim Houser seconded the motion. All in favor. Motion was carried. 3-0

F. Police Items to Discuss

Glenn Hummel said we have a voluntary letter of separation that was submitted by a PT Police Officer, Marcus Duarte. Chairman called for a motion to accept his resignation. Glenn Hummel made the motion. Tim Houser seconded the motion. All in favor. Motion was carried. 3-0

Glenn Hummel said there is a little confusion about the PT Officers and Payroll in regards to holidays & personal days. Supervisor Hummel said the 32-hour PT officers would be eligible for 32 hours' personal time off and they could get paid time and one half for holidays listed if they work for the Township 6 consecutive months. The pay for time & one half would only be for the seven core holidays. Glenn Hummel made the motion. Tim Houser seconded the motion. All in favor. Motion was carried. 3-0

II. Public Comment on Agenda Items – NONE

III. Land Use - NONE

IV. Old Business

A. Chairman said we had to clean up some outstanding items from the ReOrganization Meeting. Chairman called for a motion to appoint Robert Frycklund, ESQ. as our Solicitor for the Zoning Hearing Board. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

B. Chairman called for a motion to appoint Jim Bova to the West Penn Township Park Commission. Glenn Hummel made the motion. Tim Houser seconded the motion. All in favor. Motion was carried. 3-0

C. Township Auditors

Chairman said we had two citizens step up to be auditor which was Carl Greves & Todd A Deem. Chairman called for a motion to appoint Carl Greves & Todd A. Deem as Township Auditors. Attorney Datte said they will both serve until the end of the next municipal election which would be next year. They would be on the ballot in 2023. Attorney Datte also stated that the Township gets Audited by a CPA and the Township Auditors' only duty was to set compensation for a Supervisor that would do work in the Township. Chairman made the motion. Tim Houser seconded the motion. All in favor. Motion was carried. 3-0

V. New Business

A. Chairman called for a motion to adopt Resolution # 6 of 2022 for the Escalator Clause for Bituminous Materials. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

B. Chairman called for a motion to adopt Resolution # 7 of 2022 Establishing the Fee for a Hearing in front of the Property Maintenance Appeals Board. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

C. Chairman called for a motion to adopt Resolution #8 of 2022 adding New Tripoli Bank as one of West Penn Township's Depository & Investment Banks for 2022. Glenn Hummel made the motion. Tim Houser seconded the motion. All in favor. Motion was carried. 3-0

D. Chairman called for a motion to advertise for CPA to do the 2021 Audit for West Penn Township. Tim Houser made the motion. Glenn Hummel seconded the motion.

VI. Business from anyone on the Board

A. Tim Houser said he feels we are getting a lot of concerns in about trash & maintenance on properties. Chairman asked what he would like to do. Chairman asked the Board how they felt about adopting the International Property Maintenance Code. Chairman asked Mike Begis to ask Bill McMullen & Shannon Darker what IPMC would best fit our Township. Attorney Datte said we can adopt whichever one pertains to us. Attorney Datte said you can add or take out whatever you want to apply to our Township.

B. Chairman said we have some vehicles we would like to get rid of. Attorney Datte said we would have to advertise one time. Jeremy Fable said Walker Township is interested in the Plow. Chairman called for a motion to put the 1998 Tandem Mack & Spreader and the 2013 Ford Taurus Interceptor on Municibid. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0
If we do not get the bid we want we would have to advertise again.

VII. Correspondence – None

VIII. Public Comment on General Items

A. Todd Deem – asked about being sworn in for being an auditor. The secretary can notarize and swear the appointed individuals in. They must complete an ethics form and have it on file at the Township. Attorney Datte stated the only duty the Auditors are responsible for is to set compensation for a working Supervisor.

B. Delroy Haas asked if we can have the recycling hours of operation on a handout for people. Chairman asked secretary to have something residents can have with recycling hours on it.

IX. Executive Session

A. Chairman called for a motion to go into an executive session @ 10:47AM for personnel issues. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0
Chairman called back the meeting @ 11:40AM, the executive session was for personnel issues. No Action was made.

X. Anything Else from the Board - NONE

XI. Adjournment

A. Chairman called for a motion to Adjourn at 11:42AM. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

Transcribed By:

Katie Orlick

West Penn Township Secretary