

**West Penn Township Board of Supervisors  
27 Municipal Road  
New Ringgold, PA 17960**

Phone (570)386-4507

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**Regular 10AM Monthly Meeting  
Monday, October 18, 2021**

**Present at the Meeting**

**Tony Prudenti – Chairman  
Tim Houser - Supervisor  
Glenn Hummel – Supervisor  
Karen Wittig – Treasurer (absent)**

**Katie Orlick - Secretary  
Paul Datte – Solicitor  
Mike Begis – ARRO Consulting, Inc.**

**I. General**

**A.** Anthony Prudenti called the meeting to order with the Pledge of Allegiance & Introductions at 10:00AM. Chairman thanked Karen Wittig and Katie Orlick for painting the Township Building. Chairman also thanked the road crew for all their help installing the bottom boarder in the painted rooms and moving things around until spaces were painted.

**B. Approval of Monthly Bills**

Chairman called for a motion to approve /pay the monthly bills. Tim Houser made the motion. Chairman seconded the motion. All in favor. Motion was carried. 3-0

**C. Ambulance Report** - Chairman read the September Ambulance Report. The Ambulance reported 25 total dispatches. The dispatch types consisted of 1 Laceration, 1 Fire, 2 Breathing Problems, 1 Diabetic Problem, 1 Back Pain, 5 Fall Victims, 2 Motor Vehicle Accidents, 2 Sick Persons & 3 Fainting. Receiving Hospitals were St. Luke’s Hospital – Lehighton, St. Luke’s Miner’s Memorial Medical Center and Life Flight to St. Luke’s in Bethlehem. Glenn Hummel asked to see a signature on the Ambulance Report to show accountability. Chairman called for a motion to accept the Ambulance Report. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

**II. Public Comment on Agenda Items – None**

**III. Land Use - NONE**

**IV. Old Business**

**A. Status of the Zoning Ordinance**

Attorney Datte stated that he did speak to Charlie Schmehl from URDC and he said he will have our revisions back to us on Wednesday.

**B.** Glenn Hummel questioned Mike Begis about the Morgan Park. Mr. Begis said he has the plans and would like to talk to the Board about them. Glenn Hummel said would you please because it has been 3 meetings ago since the last time we wanted to know the status.

**V. New Business - NONE**

**VI. Business from Anyone on the Board**

**A.** Chairman reminded everyone the November Board of Supervisors’ meeting will be up at the Annex Building, 5 Municipal Rd. New Ringgold, PA 17960 at 6:30PM.

**B.** Chairman also reminded everyone that Trick-or-Treat will be Saturday, October 30, 2021 from 5PM-8PM.

C. Recycling Hours – Chairman asked the BOS their thoughts about changing the recycling hours because of daylight savings time. Tim Houser suggested we change Thursday & Friday 4PM to Dusk. Mr. Houser said we should change them to correspond to the time change. The Board agreed.

## **VII. Correspondence**

### **VIII. Public Comment on General Items – 5 Minute Time Limit**

A. **Justin Carlucci** from the Times News asked if Chief Bradford found out any news about another recycling bin. Chairman said we did not hear anything yet.

**IX. Executive Session** – Chairman called for a motion to have an executive session for personnel matters at 10:15AM. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0 Chairman called the meeting back to order at 10:40 AM. Chairman made a motion to hire Kai Apel as a part-time police officer for West Penn Township. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0. Chairman made a motion to buy 4 G-Tech laptop computers for the police vehicles at a price of \$10,844 from Brite. Tim Houser asked what budget the purchase would be coming out of. Chief said 2021 budget. Tim Houser seconded the motion. All in favor. Motion was carried. 3-0 Chairman made a motion to purchase a cross-conveyor for the road department at a price of \$9,898 from EM Kutz. Tim Houser seconded the motion. All in favor. Motion was carried.

Tim Houser asked ARRO to go out and inspect a driveway and confirm that it is not a Twp. issue at 288 Blue Mountain Drive.

### **X. Anything Else from the Board - NONE**

### **XI. Adjournment**

Chairman called for a motion to adjourn the 10:50AM meeting. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

**Budget Workshop** followed the meeting. The Board of Supervisors discussed the Road & Police Dept.'s Budget. The Police Department discussed wages for full and part-time officers, added line items for the breakdown of the supplies line item and fuel. The Police Chief also, proposed hiring a third full-time officer. The Road Department discussed some new equipment, fuel, cutback on paving and Liquid Fuels money. Chairman discussed increasing the Reserve Fund.

**Transcribed By:** Katie Orlick – West Penn Township Secretary