

**West Penn Township Board of Supervisors
27 Municipal Road
New Ringgold, PA 17960**

Phone (570)386-4507

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**Regular Meeting
Monday, August 2, 2021**

Present at the Meeting

Anthony Prudenti
Timothy Houser
Glenn Hummel

Karen Wittig – Treasurer
Katie Orlick – Secretary
Paul Datte – Solicitor
Dave Walasavage – ARRO Consulting

I. General

A. Chairman called the meeting to order at 6:30PM with the Pledge of Allegiance & Introduction.

B. Certificate of Appreciation - Chairman presented a Certificate of Appreciation to Deane Woodring for donating filing cabinets to the Township. The Board of Supervisors thanked him for his time spent hauling them and donating them to us.

C. Public Comments on Agenda Items Only (5 Minutes Time Limit) – Chairman asked if there are any public comments on Agenda Items Only. - None

D. Review of the Minutes – July 6th & 19th 2021

Chairman called for a motion to accept the meeting minutes from July 6th & 19th, 2021. Glenn Hummel made the motion. Tim Houser seconded the motion. All in favor. Motion was carried. 3-0

E. Treasurer’s Report – July 2021

Chairman said there is a new line item for the COVID money the Twp. received.

Chairman called for a motion to accept the Treasurer’s Report. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

F. Approval of Bills – July 2021

Chairman called for a motion to approve & pay the bills. Tim Houser wanted to clarify time paid for some Part-Time employees. Mr. Houser said Glenn Hummel will look into that. Glenn Hummel made a motion to pay the bills. Tim Houser seconded the motion. All in favor. The motion was carried. 3-0

G. Solicitor’s Report

Attorney Datte said he looked into the Sewage Sludge and/or Land Application Ordinance for the Township. The Township actually adopted one in 2007. Attorney Datte said that in the interim there has been a PA Supreme Court decision which calls in the question of Municipalities being able to regulate the land application of sewage sludge even if it is just to monitor it. Attorney Datte asked the BOS if they would like him to review the Township’s Ordinance on Sewage Sludge. Tim Houser would like to give people an answer of what is being spread on the fields. Chairman feels we have an Ordinance on the books about Sludge let’s use it and enforce it. If someone wants to challenge it, let them. Glenn Hummel would still like it reviewed by our Attorney. Attorney Datte said he will summarize what the Ordinance does and if the BOS agrees then we will let it alone and use that Ordinance. The BOS agreed.

Attorney said he is still working on the Zoning Ordinance. Chairman called for a motion to accept the solicitor’s report. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

II. Land Use- ARRO Consulting, Inc.

Chairman asked Dave Walasavage from ARRO Consulting to discuss Land Use with the BOS. Dave Walasavage said the Planning Commission met on July 27, 2021 and discussed & reviewed the Moyer/ Schwalm Subdivision Plan. The plan proposes the subdivision of an existing 152.1-acre lot. Lot 1 will contain 41.586-acres. Lot 2 will contain 13.372-acres. The residual tract will contain 97.1-acres. The property is located along Sycamore Lane (T-767) in AG Zoning District. The applicant, Mr. Schwalm was in the audience.

A. Chairman called for a motion to accept the applicant's request & the recommendation of the Planning Commission for modification from Section 1019 and use steel pins instead of concrete monuments. Glenn Hummel made the motion. Tim Houser seconded the motion. All in favor. Motion was carried. 3-0

B. Applicant is requesting a modification on Section 1006.B. Mr. Schwalm said that his Engineer is taking care of all easements. Chairman said they will have to be reviewed and approved by our Attorney. Chairman called for a motion to accept the Planning Commission's recommendation to the BOS to grant the applicant's request from Section 1006.B, but as a Condition of granting this modification the applicant shall have an access easement agreements executed & recorded with the plan. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

C. Chairman called for a motion to adopt Resolution #20 of 2021 conditionally approving the Moyer/Schwalm Subdivision Plan contingent upon all comments being met from ARRO Consulting, Bill Brior & the Schuylkill County Planning Commission; including access easement agreements executed & recorded with the plan. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

III. Operations

A. Engineer's Monthly Report – July 2021

Dave Walasavage from ARRO Consulting, Inc. reported general engineering was having a conference call with DCNR project coordinator. DCNR requested that ARRO reviews the project scope & estimate of cost. Mike Begis's is updating the project scope & cost estimates. Chairman called for a motion to accept the Engineer's Monthly Report. Glenn Hummel made the motion. Tim Houser seconded the motion. All in favor. Motion was carried. 3-0

B. Code Enforcement Monthly Report – July 2021

Chairman called for a motion to accept the Code Enforcement monthly report. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

C. Sewage Enforcement Officer's Monthly Report – July 2021

Chairman read the Sewage Enforcement Officer's Report. The SEO's report consisted of 1 New Permit Applications, 6 Test Probes, 3 Perc Tests, 3 Site Evaluations, 3 Design Reviews & 3 Subdivision Review. There were no Malfunctions for the month of July. Chairman called for a motion to accept the Sewage Enforcement Officer's Monthly Report. Tim Houser made the motion. Glenn Hummel seconded the motion. All in Favor. Motion was carried. 3-0

D. Road Department's Monthly Report – July 2021

Chairman read the Road Report. The report consisted of general maintenance to the Twp. Building & Equipment, Patching Potholes on Dirt & Paved Roads, Clean & Dug out Pipes, Clean trees & garbage off roads, trimmed & chipped trees, & graded shoulders. The Road Dept. finished the Laurel Lane grant project. The Road dept. also met with Soil Conservation & they inspected Quarry Road & Laurel Lane

projects. The Conservation looked at Mantzville Road for next year's project. The Road Dept. took delivery of the New Holland T-5 120 tractor & mower. The Road Dept. also, put the blocks in place for the fence around the recycling center. Chairman read the Maintenance Report for July. Chairman addressed a concern about a property on Park Drive. The gentleman that filed the concern asked for the Road Dept. to taper the area by the ditch so it can be mowed; remove the straw they put down for grass seed and he feels that the road department moved one of his property pins and didn't put it back in the right spot. The Chairman asked the BOS if we can have our Engineer reset the pin. The BOS agreed to have the pin reset. Chairman asked secretary if we only received one bid. Yes, there was only one bid. Chairman read the bid and it is as follows:

1. Bid Opening – 1 Bidder – Lehigh Asphalt Paving & Construction, Co. Inc.

1.	3,000	Tons	Superpave WMA, 9.5 mm, PG 64S-22 Wearing Course, 0.0 to 0.3 million ESAL's, SRL-L	FOB Plant & FOB Delivered As directed to the Twp. Paver	\$59.00	\$177,000	\$64.00	\$192,000
2.	100	Tons	Superpave WMA, 9.5 mm, PG 64S-22 Wearing Course, ESAL- Any SRL- Any	FOB Plant & FOB Delivered As directed to the Twp. Paver	\$58.00	5,800	\$63.00	\$6,300
3.	1500	Tons	Superpave WMA, 12.5 mm, PG 64S-22 Wearing Course, 0.0 to 0.3 million ESAL's, SRL-L	FOB Plant & FOB Delivered As directed to the Twp. Paver	\$57.00	\$85,500	\$62.00	\$93,000
4.	750	Tons	Superpave WMA, 19.0 mm, PG 64S-22 Wearing Course, 0.0 to 0.3 million ESAL's, SRL-L	FOB Plant & FOB Delivered As directed to the Twp. Paver	\$55.00	\$41,250	\$60.00	\$45,000
5.	150	Tons	Superpave WMA, 25.0 mm, PG 64S-22, Base Course 0.0 to 0.3 million ESAL's	FOB Plant & FOB Delivered As directed to the Twp. Paver	\$50.50	\$7,575	\$55.50	\$8,325
6.	5,500	Tons	PennDOT 2A	FOB Plant &	\$10.85	\$59,675	\$14.60	\$80,300

			Aggregate must come from a Limestone Source	FOB Delivered as directed to the Twp. garage or a stock pile @ job site				
7.	500	Tons	AASHTO #8 with 2.0% loss by wash	FOB Plant & FOB Delivered as directed to the Twp. garage or a stock pile @ job site	\$18.00	\$9,000	\$21.75	\$10,875
8.	300	Tons	AASHTO # 57	FOB Plant & FOB Delivered as directed to the Twp. garage or a stock pile @ job site	\$13.00	\$3,900	\$16.75	\$5,025
9.	300	Tons	AASHTO #1	FOB Plant & FOB Delivered as directed to the Twp. garage or a stock pile @ job site	\$13.00	\$3,900	\$16.75	\$5,025
10.	750	Tons	AASHTO #3	FOB Plant & FOB Delivered as directed to the Twp. garage or a stock pile @ job site	\$13.00	\$9,750	\$16.75	\$12,562.50
11.	300	Tons	R-3 Stone	FOB Plant & FOB Delivered as directed to the Twp. garage or a stock pile @	\$15.00	\$4,500	\$18.75	\$5,625

				job site				
12.	400	Tons	R-4 Stone must come from a Limestone source	FOB Plant & FOB Delivered as directed to the Twp. garage or a stock pile @ job site	\$20.00	\$8,000	\$25.35	\$10,140
13.	500	Tons	R-5 Stone	FOB Plant & FOB Delivered as directed to the Twp. garage or a stock pile @ job site	\$18.85	\$9,425	\$24.20	\$12,100
14.	300	Tons	R-6 Stone	FOB Plant & FOB Delivered as directed to the Twp. garage or a stock pile @ job site	\$18.85	\$5,655	\$24.20	\$7,260
15.	100	Tons	R-7	FOB Plant & FOB Delivered as directed to the Twp. garage or a stock pile @ job site	\$20.00	\$2,000	\$25.35	\$2,535.00
16.	50	Tons	Concrete Sand	FOB Plant & FOB Delivered as directed to the Twp. garage or a stock pile @ job site	\$15.25	\$762.50	\$19.00	\$950
17.	1000	Tons	PennDOT Anti Skid AS2, AS3, AS4	FOB Plant & FOB Delivered as directed to the Twp.	\$13.00	\$13,000	\$16.55	\$16,550

				garage				
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Attorney Datte said the bid was fine to accept. Chairman called for a motion to accept the bid from Lehigh Asphalt & Paving Construction. Glenn Hummel made the motion to approve the bid materials as needed from the road master. Tim Houser seconded the motion. All in favor. Motion was carried. 3-0
 Tim Houser was concerned with the cost of advertising for bids. Attorney Datte said we do have to advertise in the newspaper but he is not sure what extent we have to advertise for the bids. Attorney Datte said John Davis would have to sign off on the bid advertisement & Liquid Fuels would cover the costs. Road master will contact John Davis and ask if we can reduce the size of the ad. Chairman called for a motion to accept the Road Report. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

E. Police Department Report – July 2021

Chairman read the police report. The police report consisted of 6,873 miles patrolled, 310 total traffic & warnings and 293 total calls. Fine money received was \$6,217 plus total impound -\$450 which equals to \$5,767. There were 18 court hearings. Chairman called for a motion to accept the Police monthly report. Glenn Hummel made the motion. Tim Houser seconded the motion. All in favor. Motion was carried. 3-0

F. Fire Company Monthly Report – July 2021

Chairman read the Fire Company’s report. 28 Total calls for the month of July. Emergency Responses included 8 Motor vehicle accidents, 8 Trees/wires down, 3 Automatic Alarms, & 3 Medical Assists. The Fire Company conducted their monthly breakfast and business meeting. Chairman called for a motion to accept the Fire Department’s Monthly Report. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

IV. Old Business - NONE

V. New Business – Chairman said that PSATs sent a letter to the Treasury for some clarification about the ARPA funds. PSAT recommends not spending any money until they clarify eligible projects.

VI. Correspondence

A. Chairman read a letter from Community Fire Company of New Tripoli would like to request assistance for parking & traffic control during the event “Guns & Cash Bash” on Saturday, October 2, 2021 at the Community Fire Company of New Tripoli. If request is granted they would like fire police to be at the station by 2PM. Chairman asked Fire Chief Jeff Bradford to get in contact with them. Glenn Hummel made the motion to allow the West Penn Township Fire Police to assist in parking & traffic control. Tim Houser seconded the motion. All in favor. Motion was carried. 3-0

B. Chairman announced that we got a correspondence from Schuylkill County Community Action wanted to let residents know that there is an Emergency Rental Assistance Program available for renters who have fallen behind or is struggling to make rent or utility payments due the pandemic & economic hardship.

VII. Business from Anyone on the Board - NONE

VIII. Public Comments on General Items

A. Todd Deem – said to the BOS that something to keep in mind about receiving more bids. If we receive the lowest bid from a company far away then we have to haul it and that would be wear & tear on our vehicles. It is not a bad if we receive one bid and they are local. Tim Houser’s concern was our advertising for the bid was over \$1000, and to get one reply to the ad, he feels isn’t very efficient.

B. Delroy Haas asked about COVID Funding. Chairman said we got about \$224K and we will get another \$224K around December. Chairman said we shouldn’t spend it until there is clarification on what the funds can be used for.

C. Carl Greve – asked the Chairman what odor was the BOS referring to? Mr. Greve asked if it was from the organic farmer off of School Dr. Tim Houser said there was a complaint from School Dr., Ridge Cup and Pine Hill.

IX. Executive

A. Chairman called for a motion to go into Executive Session for Personnel Issues at 7:30PM. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

Chairman called meeting back to order @ 7:50PM. Chairman read a retirement letter from the Chief of Police as of August 14, 2021. Chairman thanked the Chief for his years of service & protection. Tim Houser & Glenn Hummel agreed and thanked Chief Johnson for his years of service. Chairman called for a motion to accept Brian Johnson’s retirement. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

Chairman stated at this time we need to put an Officer in Charge when the Chief leaves. Glenn Hummel said he would like to put Officer Jim (James) Bonner in charge upon the Chief’s retirement & in the interim be directed to work with the Chief, so he can gain knowledge. The Chief would still be in charge and have the final say until his last day, August 14, 2021. Glenn Hummel made the motion. Tim Houser seconded the motion. All in favor. Motion was carried. 3-0

X. Adjournment

Chairman called for a motion to adjourn @ 8:25PM. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

Transcribed By: Katie Orlick, WPT Secretary