

**West Penn Township Board of Supervisors
27 Municipal Road
New Ringgold, PA 17960**

Phone (570)386-4507

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**Regular Meeting
Monday, July 6, 2021**

Present at the Meeting

Anthony Prudenti
Timothy Houser
Glenn Hummel

Karen Wittig – Treasurer
Katie Orlick – Secretary
Paul Datte – Solicitor
Bill McMullen – ARRO Consulting, Inc.

I. General

A. Chairman called the meeting to order at 6:30PM with the Pledge of Allegiance & Introduction.

B. Public Comments on Agenda Items Only (5 Minutes Time Limit) – Chairman asked if there are any public comments on Agenda Items Only. - None

C. Review of the Minutes – June 7th & 21st, 2021 & Minutes for CDBG Public Hearing.

Chairman called for a motion to accept the meeting minutes from June 7th & 21st, 2021 & CDBG Public Hearing. Tim Houser made the motion. Chairman seconded the motion. All in favor. Motion was carried. 3-0

D. Treasurer’s Report – June 2021

Chairman called for a motion to accept the Treasurer’s Report. Glenn Hummel made the motion. Tim Houser seconded the motion. All in favor. Motion was carried. 3-0

E. Approval of Bills – June 2021

Chairman called for a motion to approve & pay the bills. Tim Houser wanted to clarify the recycling fence quote the Twp. received that had a mistake on it of \$2000. Chairman said Clint Schock reached out to the fence company to ask what the status was. The fence company said the price increased because of the cost of materials increased. Glenn Hummel asked if he could reach out to a company to give us a quote for the fence. Mr. Hummel also asked if we can get our half of the money back we put down on the original quote. Chairman said, “Yes”. Glenn Hummel asked the BOS how much you would think a cement block fence cost. The BOS discussed that option. Glenn Hummel made a motion to pay the bills. Tim Houser seconded the motion. All in favor. The motion was carried. 3-0

F. Solicitor’s Report

1. Attorney Datte said at our last meeting we discussed amending our Subdivision & Land Development Ordinance because of the need for people to submit a Land Development Plans for just putting up a single building. Attorney Datte said the simplest way to do that would be to change the definition of Land Development. The Land Development definition was to be defined as a group of two or more residential or non-residential buildings whether proposed initially or cumulatively or a single non-residential building on a lot or lots. Attorney Datte said it is the single non-residential building that is bringing all these things into play under the definition of Land Development. Attorney Datte said the easiest way to do that is strike that from our definition under our Ordinance. Attorney Date said we need to eliminate “or a single non-residential building” from our definition of Land Development. But we would have to amend the existing Zoning Ordinance because that definition is picked up in the Zoning Ordinance. Attorney Datte suggested that we wait to amend this until we are ready to adopt the

new Zoning Ordinance and we can apply the suggested definition to the new Zoning Ordinance. Which would mean we would adopt both at the same time? Chairman said this also means we are making it easier for businesses to do business in the Township. Bill McMullen from ARRO Consulting, Inc. asked Attorney Datte does that mean that no non-residential building would need a Land Development Plan. Attorney Datte said as long as it is a single non-residential. Bill McMullen said he was not familiar with that revision of this definition. Attorney Datte said for the record I have not seen any other municipality do this but you can change the MPC definition. They recommend you use the definition from the MPC but you don't have too. Chairman asked Attorney Datte to get in touch with Charlie Schmehl from Urban Research & Development about this change.

II. Land Use- ARRO Consulting, Inc.

III. Operations

A. Engineer's Monthly Report – June 2021

Bill McMullen from ARRO Consulting, Inc. reported general engineering was having a conference call with DCNR project coordinator. DCNR requested that ARRO reviews the project scope & estimate of cost. Chairman asked about the Morgan Park. Secretary said Mike Begis would like to have a meeting with the BOS to discuss the park. Chairman called for a motion to accept the Engineer's Monthly Report. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

B. Code Enforcement Monthly Report – June 2021

Chairman called for a motion to accept the Code Enforcement monthly report. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

C. Sewage Enforcement Officer's Monthly Report – June 2021

Chairman read the Sewage Enforcement Officer's Report. The SEO's report consisted of 2 New Permit Applications, 2 Test Probes, 2 Perc Tests, 2 Site Evaluations, 8 Interim Inspections, 4 Design Reviews & 1 Subdivision Review. There were no Malfunctions for the month of June. Chairman called for a motion to accept the Sewage Enforcement Officer's Monthly Report. Tim Houser made the motion. Glenn Hummel seconded the motion. All in Favor. Motion was carried. 3-0

D. Road Department's Monthly Report – June 2021

Chairman read the Road Report. The report consisted of general maintenance to the Twp. Building & Equipment, Patching Potholes on Dirt & Paved Roads, Clean & Dug out Pipes, Clean trees & garbage off roads, trimmed & chipped trees, & graded shoulders. The Road Dept. also started the Laurel Lane grant project & drain boxes are in & the guard rail & filtration pond is complete, Replaced pipes on Cold Spring Rd. from SR443 to County line in preparation for paving. Fence for the recycling dumpster – Service Team - \$5,550.00 3-4 weeks to install (will take two weeks to have gate made). 2 Vets General Contracting said they messed up their original quote by \$2000. We can either get the money back or ask him to re quote. The BOS agreed to request the money back from 2 Vets General Contracting. Chairman asked the Secretary to inform the Road Master. Chairman asked the BOS what they would like to do about the fence. Glenn Hummel said he would like to look into the cement blocks for the fence. Chairman said he sees an issue in the Township of people illegally dumping on Township Roads. This will need to be addressed. Chairman read the maintenance report. Tim Houser questioned a bill from Lehigh about charging the Twp. for hauling. Tim Houser wanted to know if Lehigh was hauling and why didn't the Twp. do the hauling. Treasurer will ask the road master about the hauling charges. Treasurer said the Road Master responded and said we did have the stone delivered because they were very large and we didn't want to ruin our equipment. Chairman called for a motion to accept the Road Department's

Monthly Report. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

E. Police Department Report – June 2021

Chairman read the police report. The police report consisted of 6,751 miles patrolled, 358 total traffic & warnings and 285 total calls. Fine money received was \$4,970.51 plus total impound \$3,715.00 which equals to \$8,685.51. There were 21 court hearings. The Chief of Police recommends hiring Anthony Vaillant as a P/T police officer for 32hrs. Anthony will be starting at rate \$20/hr. & once off training \$21/hr. Chairman recommends we hire Anthony Vaillant. Glenn Hummel made the motion to hire. Tim Houser seconded the motion. All in favor. Motion was carried. 3-0

Chairman called for a motion to accept the Police Monthly Report. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

F. Fire Company Monthly Report – June 2021

Chairman read the Fire Company’s report. 17 Total calls for the month of June. Emergency Responses included 2 Motor vehicle accidents, 7 Trees/wires down, 1 Automatic Alarms, & 3 Medical Assists. The Fire Company conducted their monthly breakfast and rented their hall. Chairman called for a motion to accept the Fire Department’s Monthly Report. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

IV. Old Business

A. Chairman gave an update on the recycling site. Chairman said Fred Gimbi is doing a great job monitoring the residents at the recycling site.

Tim Houser talked about complaints about manure smell. Tim Houser said his concern is farmers bringing in sludge from outside of our Township. Mr. Houser said he spoke to the County & the Conservation District. Mr. Houser said he feels like we are chasing our tails just trying to get an analysis on what is in the manure. Tim Houser said he knows about the Right to Farm Act and they have the legal right to do it but we should be able to know what is coming into our Township. Tim Houser asked if we can require the farmer to get a permit if they are bringing manure from outside the Township requiring them to give us an analysis of what is in it and a manure management plan and the application rate. Attorney Datte said he did look into it and it is limited to state regulations but he will look into it again whether you can condition a permit on them providing basically the Township with the same information as the state. Bill McMullen said you want to focus on sewage sludge. Tim Houser said he wants an analysis of anything that is not produced in the Township. Anything that is brought in from outside the Township we should have the right to know the analysis, the spread rate and what is actually in the manure. Attorney Datte said he will look into it.

V. New Business - NONE

VI. Correspondence

A. Chairman announces there will be a Crime Watch meeting scheduled for Thursday, August 19, 2021 @ 7PM Meeting will be at the municipal building, located at 27 Municipal Rd. New Ringgold, PA 17960. Public is Welcome. Anyone interested in becoming a member, please come to the meeting. Chairman stated that if there is a nice turnout Crime Watch will continue. If not it will probably be dissolved. Chairman asked the secretary to put this information on our website.

VII. Business from Anyone on the Board

A. Door Lock System –Chairman asked the BOS if they would approve getting a door lock system on the front entrance of the municipal building. It would be a magnetic or latch locking system with a panic button & remote release & back up power. We received a quote from Matthew Hoats for \$699.00 for

this system. Chairman said it is for safety. Tim Houser said it sounds like the system they have at the Mauch Chunk Bank and he is in favor of it. Glenn Hummel agreed. Glenn Hummel made the motion. Tim Houser seconded the motion. All in favor. Motion was carried. 3-0

VIII. Public Comments on General Items

A. Dave Frederick – Chain Circle people keep putting stuff out on the road and the turning radius is shrinking. Mr. Frederick feels that it is a safety issue for emergency vehicles. The BOS said they can send the Road Department to check out the road.

B. Todd Deem spoke about garbage collection. The BOS, explained to Mr. Deem; the Township does not have anything to do with garbage collection.

IX. Executive - NONE

X. Adjournment

Chairman called for a motion to adjourn @ 8:25PM. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

Transcribed By: Katie Orlick, WPT Secretary