

**West Penn Township Board of Supervisors
27 Municipal Road
New Ringgold, PA 17960**

Phone (570)386-4507

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**Regular 10AM Monthly Meeting
Monday, February 15, 2021**

Present at the Meeting

**Tony Prudenti – Chairman
Tim Houser – Vice-Chairman
Glenn Hummel – Supervisor
Karen Wittig – Treasurer**

**Katie Orlick - Secretary
Paul Datte – Solicitor
Mike Begis – ARRO Consulting (phone)**

I. General

A. Anthony Prudenti called the meeting to order with the Pledge of Allegiance & Introductions at 10:00AM.

B. Chairman announced that the BOS had an executive session on Thursday, February 11, 2021 to discuss possible litigation.

C. Ambulance Report

Chairman read the Ambulance Report for the month of January. There were 39 dispatches throughout the month of January. They assisted Tamaqua & Rush Township. Calls consisted of back pain, breathing problems, convulsion, diabetic, falls, sick, fainting & traffic accidents. Receiving hospitals were Miner’s Memorial, Lehigh Valley – Cedar Crest, St. Luke’s Geisinger & St. Luke’s Lehighton. Chairman called for a motion to accept the Ambulance Report. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

D. Approval of Monthly Bills

Chairman called for a motion to approve the monthly bills. Glenn Hummel made the motion. Chairman seconded the motion. Tim Houser abstained he did not review them yet. All in favor. Motion was carried. 2-1

II. Public Comment on Agenda Items – None

III. Land Use - None

IV. Old Business

A. Chairman announced that the Recycling Bin is ordered. The company anticipates it will be 12-14 weeks before we receive it.

V. New Business

A. Chairman discussed what it would cost for ARRO Consulting, Inc. to apply for a DCNR grant for the Township. The Cost is usually 10% of the total grant amount. ARRO Consulting, Inc. said it would be approximately \$14,500 not to exceed \$17,000. Chairman asked Attorney Datte if we need to get other quotes because the amount is over \$11,500? Attorney Datte said no because it is a professional service contract. Tim Houser asked if that cost gets paid out of the grant. Chairman said, yes, but if the Township does not get the grant, the Township would still be responsible to pay ARRO for the application. Chairman called for a motion for ARRO to go ahead with the grant application. Glenn Hummel made the motion. Tim Houser seconded the motion. All in favor. Motion was carried.3-0

B. Chairman called for a motion to make changes to Resolution #s starting at 23. Chairman read the Resolution numbers that needed to be changed.

Resolution # 23 of 2020 Approving CDBG Budget for 2020 is correct. The Resolution for the Dunn's Conditional Approval should be #24. Resolution for Declaring Ordinance #2 of 2020 invalid should be #25. The Resolution for the Balanced Budget & Fixing the Tax Rate for 2021 should be #26. Chairman called for a motion to have the secretary change the Resolution #s. Glenn Hummel made the motion. Tim Houser seconded the motion. All in favor. Motion was carried. 3-0

C. Chairman read Resolution # 8 of 2021, the destruction of Township records. Chairman called for a motion to adopt Resolution # 8 of 2021 Disposition Resolution for Destruction of Specific Township Records.

VI. Business from Anyone on the Board

A. Chairman asked Glenn Hummel to discuss Dairy Road & damaged trees with Attorney Datte. Glenn Hummel explained that a property owner called to file a claim against the Township. The property owner which sells Arborvitae Trees said, during the February 1st & 2nd snow storm, as the Road Dept. plowed the snow from the road, the snow pushed against the trees. He said the heavy snow damaged his trees by breaking limbs. Supervisor Hummel did go to the site & looked at them and took pictures. Supervisor Hummel said there were some trees damaged but they might be on our Right-of-Way, because they are up against the road. Attorney Datte said it would have to be looked at to see if it is in our Right-of-Way and if it is then those trees would be the property owner's responsibility. If he plants trees in our Right-of-Way, he is planting them at his own risk. The property owner also said there were damages like forty to fifty feet back. The property owner said there were 30 – 35 trees damaged. Attorney Datte said we should send it over to the insurance carrier. Glenn Hummel was instructed to send the pictures to the Secretary so she could send them to the insurance carrier. Also, Attorney Datte said, he suggests we strictly follow the direction of the carrier with communications.

B. Chairman would like to publically thank a couple of people. We would like to thank Mark Boyle for donating some rebar for a project we are working on, Mike Kistler for donating some pallets for the same project, Bryan Miller for donating anti-skid & Jay Land for money to help us take care of the intersection at Blue Mountain Dr. The BOS agreed that it is nice for the Township to have people working with us on a daily basis, their donations are appreciated.

VII. Correspondence

A. Letter from West Penn Lions Club requesting the West Penn Township Board of Supervisors to supply them with a permission letter from the BOS giving them permission to use the Annex Building, located at 5 Municipal Rd. New Ringgold, PA 17960, for their meetings. This letter is required in order for them to pursue the Schuylkill County Small Game of Chance License. Chairman made the motion that we supply the Lions Club with a letter from the BOS giving them permission to use the Annex Building as the location for their meetings. Tim Houser seconded the motion. All in favor. The motion was carried. 3-0
Chairman instructed the Secretary to supply the Lions with the permission letter.

VIII. Executive Session

Tim Houser would like to have an executive session about a labor situation and possible litigation. Chairman called for a motion to go into executive session at 10:25AM. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. Chairman called the meeting back to order @ 10:44AM

IX. Public Comment on General Items - NONE

X. Anything Else from the Board - NONE

XI. Adjournment

Chairman called for a motion to adjourn the 10:46AM meeting. Tim Houser made the motion. Chairman seconded the motion. All in favor. Motion was carried. 3-0

Transcribed By: Katie Orlick – West Penn Township Secretary