

**West Penn Township Board of Supervisors  
27 Municipal Road  
New Ringgold, PA 17960**

**Phone (570)386-4507**

**Fax (570)386-5851**

**Regular Meeting @ Annex  
Monday, November 2, 2020**

**Present at the Meeting**

Anthony Prudenti  
Timothy Houser  
Glenn Hummel

Karen Wittig – Treasurer  
Katie Orlick – Secretary  
Ralph Hummel – Lehigh Eng.  
Paul Datte – Solicitor

**I. General**

**A.** Tony Prudenti called the meeting to order at 6:30PM with the Pledge of Allegiance & Introduction.

**B. Public Comments on Agenda Items Only (5 Minutes Time Limit) - NONE**

**C. Review of the Minutes** – October 5<sup>th</sup> & 19<sup>th</sup>, 2020.

Chairman called for a motion to accept the meeting minutes for October 5<sup>th</sup> & 19<sup>th</sup>, 2020. Glenn Hummel made the motion to accept the meeting minutes for October 5<sup>th</sup> & 19<sup>th</sup>, 2020. Chairman seconded the motion for October 5<sup>th</sup>, 2020. All in favor. Tim Houser abstained from the vote because he did not attend that meeting. Motion was carried. 2-1 Tim Houser seconded the motion for the October 19<sup>th</sup> meeting. All in favor. Motion was carried. 3-0

**D. Treasurer’s Report – October 2020**

Chairman called for a motion to accept the Treasurer’s Report. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

**E. Approval of Bills – October 2020**

Chairman called for a motion to approve & pay the bills. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. The motion was carried. 3-0

**F. Solicitor’s Report**

Attorney Datte said he had nothing new to report.

**II. Land Use**

**A.** Chairman called for a motion to approve the Planning Commission’s recommendation and approve the modification requested by the Dunn’s to use steel pins instead of concrete monuments. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion is carried. 3-0

**B.** Chairman called for a motion to adopt Resolution # 23 of 2020, conditional approval of the Dunn Pine Hill Road Lot 1 Subdivision, contingent upon all comments being satisfied from ARRO Consulting, Bill Brior, SEO & Schuylkill Planning Commission. Tim Houser made the motion. All in favor. The motion was carried. 3-0

**III. Operations**

**A. Engineer’s Monthly Report – October 2020**

Chairman asked the BOS if they had any questions for Ralph Hummel of Lehigh Engineering, LLC. Ralph Hummel said Lehigh forwarded the Draft Comprehensive Plan to the secretary to distribute to the Comprehensive Advisory Board. Chairman asked the secretary if she received any comments back from the Advisory Board. The secretary said, no, she emailed the Advisory Board on October 16<sup>th</sup> and asked to have comments back by November 9<sup>th</sup>. Once the draft is completed, there will be an advertised public hearing to review the Comprehensive Plan.

**B. Code Enforcement Monthly Report – October 2020**

Ralph Hummel continued with the Code Enforcement Report. Tim Houser asked the status on the Pallet Business. Chairman said that someone approached him & said it was cleaned up & quiet. Ralph Hummel said there are still two outstanding citations that needs to be resolved. Glenn Hummel asked about the Sword Zoning Violations. Ralph Hummel said he did not hear anything yet and we may have to file a civil complaint. Chairman said Ralph Hummel will have to get with Paul Datte and talk about the Sword situation. Chairman called for a motion to accept the Engineer's & Code Enforcement Report. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. The motion was carried. 3-0

**C. Sewage Enforcement Officer's Monthly Report – October 2020**

Chairman read the Sewage Enforcement Officer's Report. The SEO's report consisted of 2 New Permit Applications, 2 Test Probes, 1 Perc Tests, 2 Site Evaluations, 3 Design Reviews & 3 New Permit Issued & 4 Subdivision Plan Review. There were no Malfunctions for the month of October. Chairman called for a motion to accept the Sewage Enforcement Officer's Monthly Report. Glenn Hummel made the motion. Glenn Hummel seconded the motion. All in Favor. Motion was carried. 3-0

**D. Road Department's Monthly Report – October 2020**

Chairman read the Road Report. The report consisted of general maintenance to the Twp. Building & Equipment, Patching Potholes on Dirt & Paved Roads, Clean & Dug Out Pipes, Clean trees & garbage off roads, Paving of Spring Rd., Winter Mountain Rd, Evergreen Rd. & Millhead Rd., mowed shoulders & replaced pipes on Pine Ridge Rd. & Ridge Rd. Chairman acknowledged Clint Schock & the Road Crew for all their hard work. Chairman also, thanked Clint Schock & Jeremy Frable for applying for grants that help with costs of maintaining our roads. They just got a letter stating that we are eligible for funds to complete the Laurel Lane Project up to \$78,678.84. The total Laurel Lane Project will be \$117,000. The Road Dept. also got a letter for the Quarry Road Project being eligible for \$54,922.52. Chairman said we are approximately getting \$130,000 in total grant money to complete these projects. Chairman called for a motion to accept the Road Department's Monthly Report. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. The motion was carried. 3-0

**E. Police Department Report – October 2020,**

Chairman read the police report. The police report consisted of 7,333 miles patrolled, 140 citations issued, 59 written warnings, 199 total traffic and 325 total calls. Fine money received was \$5,694.95 plus total impound \$1705.00 which equals to \$7,636.95. The Chief reported that trick or treat was a success, body cams are set up and put in service, and he is working on the 2021 budget. The Chief reported that he has 2 P/T officers in training (Duarte & Leighton), Zorumski & Modero are off training, but still on probation. The Police Dept. will be getting bids for 15-20 cars for salvage. The Chief said his department would like to register for Police One Academy (Lexipol) on-line web base training for officers. It offers 180 different training topics & it is CLE approved. It is \$1062.00 a year discount PA Chief's (one time set up \$270.00 with \$79.20 per officer up to 10 officers) Chairman called for a motion to approve \$1062.00 a year discount PA Chief's & one time set up \$270.00 with \$79.20 per officer up to 10 officers. Glenn Hummel made the motion. Tim Houser seconded the motion. All in favor. Motion was carried. 3-0

**F. Fire Company Monthly Report – October 2020**

Chairman read the Fire Company's report. 19 Total calls for the month of October. Emergency Responses included 7 Motor vehicle accidents, 3 Trees/wires down, 1 Automatic Alarms, 0 Search, and 2 Medical Assists. They did not have any hall rentals due to COVID. Fundraisers included a Breakfast pick up only & Safe "trick or treat" at the fire house. The Fire Dept. filled a pool & did training & equipment maintenance. Chairman asked the Fire Chief if he had anything else for the BOS. Chairman

said we are talking with the Fire Company about a Recycling Program in our Township. Chairman called for a motion to accept the Fire Department's Monthly Report. Glenn Hummel made the motion. Chairman seconded the motion. All in favor. Motion was carried. 2-0

#### **G. Ambulance Monthly Report – September & October 2020**

Chairman read the ambulance report for September. The ambulance report consisted of 34 calls for the month & 311 calls year to date. The Ambulance assisted Tamaqua, Walker & East Brunswick. The calls consisted of abdominal pain, allergies, breathing problems, chest pain, falls, lift assist, sick persons & traffic accidents. Chairman called for a motion to accept the Ambulance September Report. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

The October Ambulance Report consisted of 32 calls for the month & 343 calls year to date. The ambulance assisted Tamaqua, Rush Twp., Walker, East Brunswick & Mahoning Twp. The calls consisted of abdominal pain, breathing problems, choking, diabetic, falls, sick persons, fainting, & traffic accidents. Chairman called for a motion to accept the October Ambulance Report. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor, Motion was carried. 3-0

#### **IV. Old Business**

**A.** Tim Houser asked Attorney Datte what are our options for the Galloway Property. Attorney Datte said he will reach out to the bank that has the property.

**B.** Tim Houser also asked about the golf course property that burnt down. Mr. Houser wanted to know if there was fire escrow money for clean-up. Chairman said an insurance claim needs to be filed first.

**C.** Chairman asked Attorney Datte if he found out any information about 1080 Clamtown Rd. The Township put an encumbrance on that property for cleanup and the BOS wanted to know if they can collect the money since it was sold for taxes.

#### **V. New Business**

#### **VI. Correspondence**

#### **VII. Business from Anyone on the Board**

**A.** Tim Houser asked Attorney Datte if someone put up a political sign in their yard and they don't agree with the sign, can the property owner take down the sign? Attorney Datte said they can but they should make sure without a doubt that it is on their property. Attorney Datte said if it is on a Right-of-Way they should not remove because technically it may not be on the property owner's land.

**B.** Glenn Hummel gave an update on the park & said the electrical is done over at the J.E. Morgan Park. Glenn Hummel suggested we can start to advertise on our website about renting the pavilion at the J.E. Morgan Park.

**C.** Glenn Hummel asked the Chairman about the donation of materials for the West Penn Rifle & Gun. Club. Road Master said he will reach out to Justin Clinton

#### **VIII. Public Comments on General Items - NONE**

**Charlie Lehmen** – asked about recycling. Chairman said we are working on trying to have some type of recycling in our Township.

**Todd Deem** – asked about Iron Pins Verse Concrete Monument. Mr. Deem suggested while we are redoing our zoning ordinance why don't we change it to allow iron pins instead of concrete monuments because it seems like it always comes up. Chairman said unfortunately the iron pins / concrete monuments requirements are in our Subdivision & Land Development Ordinance not our Zoning. Chairman reminded everyone to get out and vote tomorrow.

#### **IX. Executive Session**

Chairman called for a motion to go into executive session for personnel/employee matters @ 7:35PM. Glenn Hummel made the motion. Tim Houser seconded the motion. All in favor. The motion was carried. 3-0

Chairman called the meeting back to order at 8:00PM.

**X. Adjournment**

Chairman called for a motion to adjourn @ 8:15PM. Tim Houser made the motion. Glenn Hummel seconded the motion. All in favor. Motion was carried. 3-0

Transcribed By:

Katie Orlick

West Penn Township Secretary